



# Fairmount

**Fairmount Homes**  
**APPLICATION FOR EMPLOYMENT**  
333 Wheat Ridge Drive, Ephrata, PA 17522-8558  
PHONE 717.354.1800 FAX 717.354.1844

Fairmount Homes offers employment without discrimination on the basis of race, sex, color, national origin, ancestry, religious creed, disability, handicap, age, or any other legally protected status in accordance with applicable law. Applications are generally destroyed one year after they are received, or one year after the position is filled if they are submitted for an available position. Minimum age requirement: 16.

Name: \_\_\_\_\_ Position applied for: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Phone No.: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Social Security #: \_\_\_\_\_

All team members must be able to work on scheduled days at scheduled times and on scheduled weekends and holidays. Are there any limitations on your availability? \_\_\_ yes \_\_\_ no

Healthcare applicants: indicate preference by 1st, 2nd & 3rd choice: \_\_\_ 6:30-2:30 \_\_\_ 2:30-10:30 \_\_\_ 10:30-6:30

If under age 18, do you have a work permit? \_\_\_ yes \_\_\_ no

Are you interested in: \_\_\_ full-time? \_\_\_ part-time? Date available to begin work: \_\_\_\_\_

Referred by: name \_\_\_\_\_; newspaper ad (please list) \_\_\_\_\_;  
walk-in \_\_\_; website \_\_\_; other \_\_\_\_\_

**Education:**

Professional License/Certification: \_\_\_\_\_ Is documentation current? \_\_\_\_\_

Schools most recently attended: \_\_\_\_\_

Curriculum Studied: \_\_\_\_\_

**Employment History:** (List the three most recent employers here; may attach a resume if desired)

1. \_\_\_\_\_ Dates: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

2. \_\_\_\_\_ Dates: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

3. \_\_\_\_\_ Dates: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Have you ever been convicted of any crime, felony or misdemeanor? \_\_\_\_yes \_\_\_\_no.

Have you ever been dismissed from employment due to abuse of clients or residents? \_\_\_\_yes \_\_\_\_no

Have you resided constantly in the state of Pennsylvania for the past two (2) years? \_\_\_\_yes \_\_\_\_no  
If no, what date did you move to PA? \_\_\_\_\_

Are you employed now? \_\_\_\_ If yes, where? \_\_\_\_\_  
May we contact present and previous employers? yes\_\_\_\_ no\_\_\_\_ If no, please give reason:  
\_\_\_\_\_

Have you been employed with us before? \_\_\_\_ If yes, give dates? \_\_\_\_\_  
If employed here under a different name, what was your name? \_\_\_\_\_

**Personal References:**

Please list three persons *not related* to you who have known you for more than one year and preferably who are familiar with your work skills. **Please give complete name, address and telephone number.**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

I authorize Fairmount Homes to inquire about the information provided in this application, my work history and qualifications, and any other information Fairmount Homes in its discretion considers relevant. I authorize any person or entity to provide the requested information to Fairmount Homes. I release Fairmount Homes and its representatives, and any person or entity (and its representatives) which provides the information, from all liability arising from making the inquiries, providing the information, or deciding about my employment as a result of the inquiries or information. I understand that employment with Fairmount Homes is employment at will, which means Fairmount Homes, or I, can end the employment relationship at any time, with or without notice or cause.

I hereby affirm that answers which I have provided are accurate and complete to the best of my knowledge. I understand that in the event of employment, any false statement, omission of fact, or any misleading information on this application may result in dismissal. In addition, I will be required to follow the personnel policies and rules of Fairmount Homes and infractions of said personnel policies may result in dismissal. I give Fairmount permission to send for criminal background checks. If I am offered a position, I am willing to submit to a pre-employment physical exam including a controlled substance test and two 2-step TB tests. Employment is contingent on the satisfactory completion of these tests.

Applicant's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

***Our Core Values: Community, Compassion, Dignity, Integrity, Quality, Teamwork, Trust***

***Mission Statement: "Founded on Christ's love and Mennonite values, we strive to enrich the lives of those we serve."***